

ARTICLE 1 – Driven By The Spirit Biker Ministry (DBTS)

- Section 1: The DBTS shall function as a ministry of Midland Valley First Church of the Nazarene (MVFCN).
- Section 2: The DBTS was formed to introduce the love of the Lord to those who ride motorcycles through fellowship, teaching, prayer and support; to offer bikers and their families hope through the saving grace of Jesus Christ; to make a difference, one biker at a time.

ARTICLE II - Membership

- Section 1: DBTS seeks membership among all who enjoy motorcycles and associates with people who ride motorcycles. Members are encouraged to participate in ministry opportunities and regularly attend meetings, functions and activities.

ARTICLE III - Meetings and Events

- Section 1: DBTS will conduct monthly General Membership and Quarterly Council meetings.
- Section 2: A variety of gatherings help provide effective ministry and team building to bikers. These gatherings include, but are not limited to, bi-weekly bible studies and a weekly Sunday small group class.
- Section 3: DBTS will participate in local biker events/rides, activities, ministry and outreach opportunities to be a positive influence on the biker community. (Refer to Article VIII, Section 1)
- Section 4: Annual Meeting. The DBTS Calendar year is 1 October to 30 September. The annual meeting shall be during the month of October.

ARTICLE IV - DBTS Council

- Section 1: Council Role, Size, Composition. DBTS Council will consist of four (4) elected members (Director, Assistant Director, Treasurer and Secretary), Staff Pastor and Church Board Member at Large, so designated by MVFCN Senior Pastor. The Council is responsible for overall policy and direction of the DBTS, and delegates responsibility for day-to-day operations to the Director and committees. The Council receives no compensation. The DBTS Council will meet quarterly to determine focus, initiatives, special projects, and the calendar for DBTS. All Council members shall serve one-year terms, but are eligible for re-election.
- Section 2: Officers and Duties. There shall be six officers of the Council consisting of a Director, Assistant Director, Treasurer, Secretary, Staff Pastor and Church Board Member at Large. The Director, Assistant Director, Staff Pastor, and Church Board Member at Large will have voting privileges. The elected officers shall be elected by the DBTS members at the Annual meeting.

Qualifications for Officers consist of:

- Must be a motorcycle enthusiast
- Must be a professed Christian
- Must have leadership ability
- Must be dedicated to fulfilling the mission and vision of this ministry
- Must have a love for bikers and their salvation
- Must be a person of prayer

- Must have a heart for outreach
- Must regularly attend scheduled meetings, events and activities

The Director will lead the Council meetings. The Director must be a covenant member of MVFCN, active in the biker ministry, have a vision for outreach and discipleship, and be a leader in personal example and service. The duties of the Director are:

- a. Gives leadership and direction to the DBTS, working in cooperation with the ministry body, Council and the DBTS leadership to develop a mission and vision for the biker ministry.
- b. Present an annual report to the church board.
- c. Submits the annual budget, as approved by the Council, to the Ways and Means Committee.
- d. Carries out other duties as assigned by the Council.

The Assistant Director will act as Director in the absence of the Director. The Assistant Director must be a covenant member of MVFCN, active in the biker ministry, have a vision for outreach, and be a leader in personal example and service. The duties of the Assistant Director are:

- a. Performs the duties and responsibilities of the Director in his/her absence.
- b. Carries out other duties as assigned by the Council.

The Treasurer shall make a report at each Council and General membership meeting. The treasurer shall help prepare the budget and make financial information available to Council members and the general membership. The Treasurer must be a member of MVFCN, active in the biker ministry, have a vision for outreach and discipleship, and be a leader in personal example and service. The duties of the Treasurer are:

- a. Disburse and receive funds; keep accurate financial records of DBTS.
- b. Submit a monthly report to Ways and Means committee of the church board.
- c. Compile a yearly financial report to be presented to the church board.
- d. Coordinate with the DBTS Council to develop an annual budget.
- e. Reconcile checking account monthly.
- f. The Treasure organizes and supervises the counting of money, always done by at least 2 ministry members who are not in the same immediate family.
- g. All deposits will be made directly to the checking account of DBTS by the Treasurer within four (4) days of collection.
- h. Deposit slips will be attached to the Deposit Form and the Deposit Form will be attached to the appropriate bank statement.
- i. Will make arrangements with the church Treasurer to collect all donations once a month and will deposit this check into the DBTS account within four (4) days.
- j. Payments made from the account shall be used solely for the expenses of the ministry to include Biker Sunday, outreach activities/tools, charity sponsorships and other disbursements agreed upon by the council and general membership.
- k. Disbursements shall require receipts, invoices, or check approval forms signed by a council member.
- l. Receipts, invoices, and check approval forms will be kept with the appropriate bank statement.
- m. Treasurer can disburse no more than \$200.00 without the approval of the council.
- n. Disbursements will be made by checks only. The Treasurer will not be allowed to transfer money within the checking account or make cash withdrawals.
- o. A debit card and/or credit card will not be set up for this account.
- p. Attend council meetings and general membership meetings to give an accurate and updated financial report. If unavailable, the Director will present the report.

- q. Organizes and supervises collection of money at all fund raisers. If unavailable a member of the council will be appointed.
- r. Carries out other duties as assigned by the Council.

The Secretary shall be responsible for keeping records of Council and General Membership actions, including overseeing the taking of minutes at all meetings, sending out meeting announcements, distributing copies of minutes to each Council and general member, and ensuring that corporate records are maintained. The Secretary does not have to be a member of MVFCN, but must be active in the biker ministry, have a vision for outreach and discipleship, and be a leader in personal example and service. The duties of the Secretary are:

- a. Keep accurate and detailed written records of all meetings, including council and general membership meetings. These written reports will be made available within 10 days following all meetings.
- b. Maintains a record of all members associated with this ministry.
- c. Carries out other duties as assigned by the Council.

The duties of the Staff Pastor are:

- a. The Staff Pastor will attend meetings and report the progress of the Council to the Senior Pastor.
- b. The Staff Pastor is appointed by the Senior Pastor.

The Church Board Member at Large may not serve as an officer. The Senior Pastor appoints the Church Board Member at Large. The duties of the Church Board Member at large are:

- a. Attends meetings and report the progress of the Council to the church board.

Section 4: Council Meetings. These meetings will be held quarterly on the first Sunday of the first month of the quarter.

Section 5: Quorum. A quorum must be attended by at least seventy five percent of the voting Council members before business can be transacted or motions made or passed.

Section 6: Notice. An official Council meeting requires that each Council member be notified two weeks in advance under normal circumstances.

Section 7: Vacancies. A vacancy occurs when an officer moves his/her membership from the church, resigns, or is removed from office by majority vote of the council due to neglect of duties, inactivity or inappropriate conduct. Should a vacancy occur among officers, the Council will fill that vacancy.

Section 8: Resignation, Termination and Absences. Resignation from the Council must be in writing and received by the Director. The Council represents a voting organization. A Council member can be removed for lack of participation, excessive absences, and any conduct not in keeping with Christian standards. This can only be done by a three-fourths vote of the voting Council members.

ARTICLE V - Elections

Section 1: Terms: Officers are elected at the annual meeting to serve one year terms or until his or her successor is elected. The church board, with the Senior Pastor's approval, may call for an incumbent Officer to be elected by a "yes" or "no" vote.

Section 2: Elections. Officers are elected by ballot by majority vote of the members present at the annual meeting. If there is only one nominee for a position, a “yes - no” ballot is used.

Section 3: Election Procedures. The Council shall be responsible for appointing a nominating committee in August that will have the responsibility of presenting the council with candidates willing to be nominated for officer within the ministry. All nominees must be willing to serve and must be considered active in the ministry. This list of nominees will be presented to the council prior to the General Membership meeting in September. The final ballot will be presented for vote at the annual meeting in October.

Section 4: The election will be held by majority vote of members present at the annual meeting, in accordance with the election procedures established by the Council. Each member eligible to vote shall receive one ballot. The nominees receiving the largest number of votes in the annual election shall be elected to those full term vacancies which exist.

ARTICLE VI - Committees

Section 1: The Council may create committees as needed, such as but not limited to public relations, rides, fund raisers and sponsorship. The Council appoints all committee chairs. Committee chairs must be active members of the ministry.

ARTICLE VII - Amendments

Section 1: These Bylaws may be amended by a majority vote of the General Membership present and voting at the annual meeting. Recommendations for amendments must be presented in writing at least 30 days prior to the annual meeting. Recommended amendments will be considered first by the Council. Proposed amendments will be put before the general membership at the annual meeting for vote.

ARTICLE VIII – Conduct

Section 1: DBTS is a ministry within Midland Valley First Church of the Nazarene and is obligated to conduct itself within the guidelines of the Christian Code of Conduct as part of the Manual of the Church of the Nazarene. At no time will any fund raising activities or sponsorship of an event be in conflict with the Articles of Faith and the Nazarene Christian Code of Conduct. DBTS will refrain from accepting money/sponsorships from companies and businesses that present an image inconsistent with Christian standards.

ARTICLE IX – Ministries within DBTS

Section 1: Evangelism. DBTS develops and implements a variety of outreach opportunities and special events to reach bikers for Christ.

Section 2: Discipleship. DBTS develops and implements a variety of ongoing ministries and special events to nurture and challenge bikers to grow as Disciples of Christ, in personal devotion, worship, fellowship, ministry, and leading others to Christ.

Section 3: Leadership Development. DBTS develops and implements a variety of ongoing ministries and special events to mentor and equip bikers to be leaders for Christ and His church.